



## LOCAL EARNED INCOME TAX RESIDENCY CERTIFICATION FORM

**TO EMPLOYERS/TAXPAYERS:**

This form is to be used by employers and/or taxpayers to report essential information for the collection and distribution of Local Earned Income Taxes. This form must be utilized by employers when a new employee is hired or when a current employee notifies employer of a name and/or address change.

EMPLOYEE INFORMATION - RESIDENCE LOCATION									
NAME (Last, First, Middle Initial)			SOCIAL SECURITY NUMBER						
FIRST LINE OF ADDRESS (If PO Box, please include actual street address)									
SECOND LINE OF ADDRESS									
CITY	STATE	ZIP CODE	DAYTIME PHONE NUMBER						
MUNICIPALITY (City, Borough, Township)									
COUNTY	PSD CODE <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> <td style="width: 20px; height: 20px;"></td> </tr> </table>								TOTAL RESIDENT EIT RATE

EMPLOYER INFORMATION - EMPLOYMENT LOCATION									
EMPLOYER NAME (Use Federal ID Name)			EMPLOYER FEIN						
MUNICIPALITY OF MONROEVILLE			25-6004094						
FIRST LINE OF ADDRESS (If PO Box, please include actual street address)									
SECOND LINE OF ADDRESS									
2700 MONROEVILLE BOULEVARD									
CITY	STATE	ZIP CODE	PHONE NUMBER						
MONROEVILLE,	PA	15146	412-856-1000						
MUNICIPALITY (City, Borough, Township) MONROEVILLE									
COUNTY	PSD CODE <table border="1" style="display: inline-table; border-collapse: collapse;"> <tr> <td style="width: 20px; height: 20px;">7</td> <td style="width: 20px; height: 20px;">2</td> <td style="width: 20px; height: 20px;">0</td> <td style="width: 20px; height: 20px;">3</td> <td style="width: 20px; height: 20px;">0</td> <td style="width: 20px; height: 20px;">1</td> </tr> </table>		7	2	0	3	0	1	MUNICIPAL NON-RESIDENT EIT RATE 1.5
7	2	0	3	0	1				

CERTIFICATION	
SIGNATURE OF EMPLOYEE	DATE
PHONE NUMBER	EMAIL ADDRESS

For information on obtaining the appropriate MUNICIPALITY (City, Borough, Township), PSD CODES and EIT (Earned Income Tax) RATES, please refer to the Pennsylvania Department of Community & Economic Development website:

[www.newPA.com](http://www.newPA.com)  
Select Get Local Gov Support, >Municipal Statistics